

Ref. No. MCBEF/SHS-2025/01

Dated : November 20, 2025

To,

**ALL Branches and Offices of MCB Bank Limited**

**SCHOLARSHIP FOR HIGHER STUDIES – YEAR 2025**  
**MCB EMPLOYEES FOUNDATION**

MCB Employees Foundation has launched the Scholarship Scheme for Higher Studies for Graduates/Post Graduate programs since January 2005. The salient features of this Scheme have been posted on our web site [www.mcbeef.com.pk](http://www.mcbeef.com.pk).

MCB Employees Foundation is now extending this Scheme for the year 2025. In this Scheme, we will continue providing assistance to twenty (20) scholarships for the year 2024 (without discrimination of gender) to the children of Retired/Deceased Ex-MCB Employees up to the level of AVP (who served MCB for a period of at least 10-years prior to retirement or who passed away during Bank service while completing at least 3-years of service) for pursuing Degree Level qualification in the following academic fields :

- |   |   |
|---|---|
| i. <b>Business Administration</b>                                 | (BBA/MBA)                                 |
| ii. <b>Computer Science</b>                                       | (BCS/MCS/B.IT/M.IT)                       |
| iii. <b>Medicine</b>  | (MBBS)                                    |
| iv. <b>Engineering/Agriculture/<br/>Arts/Science/Architecture</b> | (Bachelors/Masters)                       |
| v. <b>Accounting/Finance</b>                                      | (C.A Foundation/CMA/<br>ACCA/B.Com/M.Com) |

Maximum Four (04) application per category making a total of 20 will be approved for Scholarship of a maximum amount of **Rs.100,000/- (Rupees one Lac)** per year per scholar. **Actual expenses of Admission, Registration, Tuition Fee and Books** will be paid on reimbursement basis up to a maximum of Rs.100,000/-. Any amount exceeding Rs.100,000/- per year will be paid by the student through his/her own sources.

Application will be received from **20<sup>th</sup> November 2025 to 20<sup>th</sup> January 2026** and scrutiny of the application as per laid down criteria will be completed by **4<sup>th</sup> February, 2026** and within a week onward, a Committee constituted by the Chief Executive of MCB Employees Foundation, shall select the candidates as per their merits.

Contd..... Page '2'

Ref. No. MCBEF/SHS-2025/01

Dated : November 20, 2025

Page : 2 :

**Eligibility Criteria**

Sons and Daughters of Retired/Deceased Ex-MCB Employees, up to the level of AVP who :

- Passed FA/F.Sc. or B.A/B.Sc/BCS or its equivalent during 2025 , securing a minimum of 60% marks/2 GPA.
- Have a valid admission in the given area at the University duly recognized by the Higher Education Commission (HEC)/PMDC. **The students are required to attach the documents showing recognitions of his/her Education Institution by Higher Education Commission (HEC)/PMDC.**
- Are not more than 22-years of age for Bachelor's level admission and 26-years for Master's level admission.
- Applicants are not receiving fee waivers from their respective institution (the attached "Certificate from Educational Institution" duly signed by School Authority is to be provided by student).

**Requirements/conditions**

- Recipients would be required to take a normal course load to complete the degree in the given time frame.
- The recipients will have to submit the semester/yearly grade transcript/marks sheet issued by the respective institute. Payment for the following semester would be released after ensuring that the recipients passed all subjects registered for in the given semester/year.
- Individuals who are dropped out from the enlisted programs based on failing in any subject, not securing the University required GPA/Marks, not meet the necessary attendance requirement or any other reason except illness, would cease to receive further assistance.
- The payment made at the time of admission and for the ensuing semester/yer will be reimbursed to the recipient subject to production of bills attested by the competent authority of the respective institute. The said payment could also be made to the institution directly at the request of scholar.

**Duration**

The scholarship provided will be for the entire period of the respective degrees. For instance if an individual gets selected for the award and joins a two year MBA programme in a recognized local University, the funding of Rs.100,000/- will be provided for each of the two years.

Contd..... *MP* Page '3'

Ref. No. MCBEF/SHS-2025/01

Dated : November 20, 2025

**Page : 3 :**

Likewise, if an individual joins in the BBA program he/she may receive the initial award for the duration of the said degree, which may be extendable in case of continuation into the MBA program (provided he/she would fall within the criterion fixed for selection of candidates as per merit). The same would hold true in the other disciplines as well.

**Selection Procedure**

- Application would be submitted on Form attached with the circular along with the attested copies of the educational testimonials, the admission letter in the said program and Certificate from Educational Institution on Format attached with the Circular through Branch/Regional Head/General Manager at following address:-

**MCB Employees Foundation  
MCB Building, 2<sup>nd</sup> floor,  
Nila Gumbad, Bank Square,  
Lahore  
PABX 042 – 37113326 – 28**

- All applications will be screened by the Foundation against the given eligibility criteria.
- The Twenty (20) successful individuals (without discrimination of gender), maximum Four (04) applicants from each field as mentioned above will be selected as per merit.

The Scholarship Committee would examine each application and select the candidates on the basis of criterion fixed in the scholarship scheme as per merit.

It is requested that kindly bring the contents and features of this Scheme to the knowledge of all retired eligible employees and their families.

**This may also be communicated if Educational Institute is not recognized by Higher Education Commission (HEC), then application for Scholarship for Higher Studies will not be accepted as per Policy.**

With Best Wishes.



**Nadeem Hameed  
Chief Executive**